



Equality Myanmar

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Terms of Reference for

“Conflict related Sexual Violence Situational Report Consultant”

Project period under review	1 June 2021 to 30 September 2024
Project locations under review	Karenni, Karen, Shan, Sagaing, Chin, and Tanintharyi, and Nation wide
Expected Duration of Assignment	15 th November to 8 th December 2024
Starting Date	15 th November 2024
Type of assignment	Consultancy (Deliverables based for an assignment period)
Language Required	English
Report to	Executive Director, Program Manager, and Documentation and Research Coordinator

About Equality Myanmar

Equality Myanmar (EQMM) is a leading Human Rights Organization that organizes a broad range of Human Rights Education activities: Human Rights Awareness Raising, Human Rights Violation documentation, International and national advocacy and lobbying as well as Emergency Support to Vulnerable Communities. We work with various local actors, and linguistic and cultural groups and the activities reach all states and regions in Myanmar. EQMM was formerly known as the Human Rights Education Institute of Burma (HREIB) and was founded in 2000 in Chiang Mai, Thailand. In 2013, HREIB’s headquarters and operations transitioned to working exclusively inside Myanmar under its new name: Equality Myanmar. EQMM mainly implements activities online while some activities are organized in-person (offline).

Goal, Objectives and expected Outcomes of Project

Goals:

The project expects to contribute to lasting peace in Myanmar through the advancement of the WPS agenda which calls for respect for women's rights during conflict, peacebuilding and post-conflict reconstruction and facilitating their meaningful participation at all levels.

Objectives:

Whilst narrowing the thematic focus to women rights and conflict-related sexual violence (CRSV) the project aims to influence rights and gender equality across the complex multi-stakeholder governance actors and institutions in Myanmar through national and sub-national constructive engagement and capacity building.

Outcomes of the Project:

The project seeks to address immediate rights challenges through bolstering documentation of human rights abuses, enabling locally led community action and pursuing advocacy goals at different levels for longer term protection of rights whilst sowing the seeds for the future through strengthening relationships between key stakeholders. The strength of this consortium and subgrantees is the vast reach of these influential actors who have trust of communities, grassroots civil society actors and relevant duty bearers. These partners, with their unique relationships, can leverage and mobilize their networks to address short- and long-term challenges for women and other gender identities living in conflict. Through this consortium, influential duty bearers will be engaged on the topic of WPS, utilising this unique moment in Myanmar's history to bring stakeholders together amongst numerous dividing lines.

The project titled Protection of Rights in Conflict (PRC) has 1 collective outcome that diverse forms of local actors in conflict-affected communities are empowered and have the knowledge, skills, resources, and tools to protect their rights by addressing a multitude of structural challenges through more effective documentation of rights abuses and collective engagement with duty bearers.

Objectives and Expected Outputs of Evaluation Research

Objectives

- I. Conduct desk research and key informant interviews (KII) with CRSV data collectors and compile existing resources on CRSV at both the state and national levels.
- II. Highlight EQMM-documented CRSV cases relevant to the Myanmar context.
- III. Identify challenges and lessons learned from the documentation process.
- IV. Provide recommendations for creating safe, peaceful communities for survivors, and address gaps in service provision.
- V. Offer policy recommendations for the shadow government of Myanmar and the international community regarding the CRSV crisis in Myanmar.

Expected Outputs

The **situational report** will cover the project period from **1 June 2021 to 30 September 2024** and will be written in English, with a maximum of 15 pages. The report should include the following sections:

1. **Executive Summary**
2. **Introduction:** CRSV within Myanmar's conflict context and the **UN WPS Resolution**
3. **Methodology:** Description of research and data collection methods
4. **Quantitative Analysis:** Statistical analysis of documented CRSV cases
5. **Qualitative Findings/Case Analysis**
6. **Legal Analysis:** Examination of Myanmar's legal framework on CRSV and international legal frameworks
7. **Conclusion and Recommendations**
8. **Annexes and Bibliography**

Evaluation research process and main deliverables

Process and research method

The evaluation research process will be as following processes:

- **Data Validation:** Validate data with the EQMM Documentation and Research Team.
- **1st Draft Submission:** Submit the first draft to EQMM for review.
- **Presentation:** Present main findings to EQMM in a meeting.
- **Revisions:** Incorporate comments and suggestions from EQMM and donors.
- **Final Submission:** Submit the final report.

The assignment will be carried out under supervision of EQMM's Executive Director, Program Manager, and Documentation and Research Coordinator who shall provide the following support to the consultancy.

- Provide data from EQMM documentation data system
- Related documents, material, reports, etc.
- Contact of relevant sources, partners and stakeholders
- Review and provide technical comments/inputs on reports, etc.

Deliverables

The research consultant shall deliver the following report includes:

- **Comprehensive Report:** A detailed report with annexes, covering all aspects of the research.
- **Presentation:** A PowerPoint presentation summarizing the findings for use in a report launch event or technical meeting.
- **Leaflet:** A one-page leaflet highlighting the main findings and recommendations for broad dissemination.

Ethical Considerations

Due to the sensitive nature of CRSV documentation, the consultant must:

- Prioritize the confidentiality and safety of survivors and informants.
- Obtain informed consent from all participants involved in the research process.
- Follow international ethical standards for research on human rights violations and ensure no harm is caused to survivors by revisiting trauma or exposure to risks.
- Ensure all personal data is securely stored and anonymized where necessary to prevent any reprisals or breaches of confidentiality.

Criteria for Consultancy Candidate

The consultancy candidate is expected to

- i. Have demonstrated expertise in producing reports on **human rights violations**, especially CRSV.
- ii. Have a strong background in **gender equality, human rights, and GBV** with experience in conflict-affected settings.
- iii. Be proficient in digital tools for human rights documentation.
- iv. Possess excellent **written English skills**.
- v. Preferably have academic or work experience in the Myanmar context.

How to apply

Please send your CV and expected honorarium fees and sample of your report at least (one) attached to ahc.eqmm@protonmail.com and PM.eqmm@proton.me by 7th November 2024.